

21 December 2020



TREATT PLC  
("Treatt" or "the Company")

### **2021 Annual General Meeting ("AGM") - Change of Arrangements**

This announcement provides an update to Treatt's AGM arrangements as detailed in the Notice of the 2021 Annual General Meeting, published on 8 December 2020.

The Coronavirus pandemic continues to lead to the imposition of severe restrictions on public gatherings, which will continue into the new year. As a consequence, we have decided to make changes to the way in which we will conduct the 2021 AGM. The Company understands and respects the importance of the AGM to shareholders and the Board greatly values the opportunity to meet shareholders in person. However, the health and wellbeing of our employees and shareholders is of paramount importance.

In light of the UK Government's current guidance on public gatherings, and the extension to 31 March 2021 of the regulations set out in Schedule 14 of the Corporate Insolvency and Governance Act 2020, the Board has concluded that shareholders will not be permitted to attend the AGM in person and the 2021 AGM will be held as a closed meeting. The minimum quorum requirements as stated in the Company's Articles of Association will be facilitated by the Company. The business of the AGM will be purely functional in order to ensure that the Company complies with the relevant legal requirements. All other shareholders should not attempt to attend the AGM in person.

Shareholders are strongly encouraged to submit their votes by proxy in advance of the AGM and to appoint the Chairman of the meeting as their proxy; if a Shareholder appoints someone else as their proxy, that proxy will not be able to attend the meeting in order to cast the shareholder's vote.

Shareholders are invited to submit any questions to the Board in advance of the meeting on 29 January 2021 by emailing the Company Secretary at [Cosec@treatt.com](mailto:Cosec@treatt.com) or writing to her at the registered office. Following the meeting we will select representative questions and provide the Company's answers to these questions on our website.

For further information please contact:

**Treatt plc**  
Anita Guernari  
Company Secretary

01284 702500  
END